

**SHARED REVENUES AND BENEFITS SERVICE JOINT COMMITTEE**

**MONDAY, 12<sup>TH</sup> DECEMBER 2022**

**LANCASTER CITY COUNCIL OFFICES, TOWN HALL, DALTON SQUARE,  
LANCASTER LA1 1PJ**

**4.00 P.M.**

**A G E N D A**

**PART A (OPEN TO PRESS AND PUBLIC)**

**1. Appointment of Chair and Vice-Chair**

Nominations are invited for the appointment of the Chair and Vice-Chair of the Shared Revenues and Benefits Service Joint Committee for the remainder of the 2022/23 Municipal Year.

**2. Chair's Announcements**

- Fire Procedures / Mobile Phones / Rest Rooms
- *“Members of the Public, committee members and officers are reminded that under the Openness of Local Government Bodies Regulations 2014, the press and Public may film, audio record, photograph and use social media whilst the meeting is in progress, for Part A items only, and as long as no disruption is caused to the meeting. Anyone filming is asked to focus their attention on elected members rather than other visitors”. (To be read out if visitors present).*

**3. Notification of Substitute Members (if any)**

**4. Declarations of Interests**

To receive any declarations of interest from Members.

**5. Minutes (Pages 3 - 6)**

To confirm the minutes of the meeting of the Joint Committee held on 26<sup>th</sup> July 2021.

**6. Shared Service: Annual Governance Statement 2021/22 (Pages 7 - 17)**

Report enclosed.

**7. Date of Next Meeting**

To be discussed.

8. **Exclusion of the Press and Public**

**Resolved** – That the public be excluded from this meeting during consideration of the following items of business on the grounds that there is likely to be disclosure of exempt information which is described in Paragraph 3 of 12A of the Local Government Act 1972 and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing it.

**PART B (NOT OPEN TO PRESS AND PUBLIC)**

9. **Shared Service (Unaudited) Annual Statement of Accounts 2021/22 (Paragraph 3)**  
(Pages 18 - 32)

Report enclosed.

10. **Shared Service: Business Plan 2022-24 (Paragraph 3)** (Pages 33 - 59)

Report enclosed.

11. **Shared Service: Budget 2023/24 - (Revenues & Benefits) (Paragraph 3)** (Pages 60 - 67)

Report enclosed.